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1. Is copy no. 1 (Originating Office Log) used for any purpose other than as a "hold" copy of the courier receipt? If yes, please specify how else it is used.
2. Is ^{either} copy no. 2 (Receiving Office Log) or copy no. 4 (Action Desk) used as a log for incoming mail. If so, please describe how each is used. If neither is used for a log, what is used instead.
3. Does the preprinted serial number serve any purpose?